

# Certificate of Veterinary Education

## Degree Type

Graduate Certificate

# Certificate of Veterinary Education Admissions

## CVEd Program Admissions Requirements

- Complete the PostbacCAS Application
  - Official Transcripts for all institutions attended
  - Two (2) letters of recommendation
  - One (1) personal essay in response to the following prompt:
    - *Explain your motivation for obtaining a Certificate of Veterinary Education, your current position and how you interact with students, and how/why this certificate will help you in your career goals.*
  - Application fee (PostbacCAS fee + LMU Application fee)
  - Full CV
  - Proof of DVM or four-year baccalaureate degree in veterinary-related field with credentials, OR two-year degree, credentials, and proof of a minimum of five (5) years experience in an accredited veterinary education setting

When reviewing application files, the committee looks at numerous applicant criteria, including undergraduate/ graduate coursework, letters of recommendation, personal statements, and any other pertinent materials that may be included with the file. Upon acceptance into the graduate program, applicants will receive an official packet of materials including an acceptance letter and any other items that may be deemed necessary. Deadlines regarding program deposits and other paperwork will be included in the acceptance packet.

## Applicants with Foreign Coursework

Applicants to the CVEd program who have completed coursework at an institution external to the United States must complete the standard application procedure outlined above. All data included in the application (essays, demographic information, reference letters, CVs, etc.) must be written in English.

Any transcripts from institutions located outside of the United States must be evaluated by either the World Education Services (WES) or Josef Silney & Associates, Inc. Transcripts and evaluations should be submitted as normal through PostbacCAS.

If English is not the applicant's native language, or if an applicant attended an institution located outside of the United States and did not complete six (6) hours of 100+ English courses\*, the applicant must submit one of the following test scores via an official report sent directly from the Educational Testing Service (ETS) to PostbacCAS.

- iBT (Internet-based TOEFL): minimum score of 61.
- CBT (Computer-based TOEFL): minimum score of 173.
- PBT (Paper-based TOEFL): minimum score of 500.

*TOEFL scores older than 2 years will not be accepted.*

*\*Applicants who earned a baccalaureate degree (or equivalent) from an American or English-speaking institution are not required to take the TOEFL.*

## Tuition and Fees

Tuition and fees are subject to change and are determined by LMU main campus. For information regarding tuition and fees, please visit the Student Financial Services webpage [here](#). The CVED program is billed per credit hour at the same rate as online Master of Education programs.

Please note that some fees may not be specifically listed. Any questions about tuition rates, fees, or financial aid should be directed to the **Student Financial Services** team.

## CVEd Academic Progress, Standards, and Policies

### CVEd Program Requirements for Graduation

A minimum of 14 credit hours of graduate coursework and satisfactory completion of all core courses is required for the Certificate of Veterinary Education graduate certification. The student must complete the program with a minimum cumulative GPA of 2.85 or greater to be awarded the certificate, unless otherwise required to be higher.

The student bears the ultimate responsibility for effective planning, progression, and completion of all requirements for the chosen certificate. The student should review their academic progress on MyLMU by accessing WebAdvisor for students, then Academic Planning, then Program Evaluation to access their academic evaluation. This document also represents the Intent to Graduate form, which is signed and submitted to the Registrar's Office by the specified due date for the conferring of the certification.

### CVEd Curriculum

The Certificate of Veterinary Education (CVEd) curriculum is designed for faculty who serve in veterinary education programs to develop a foundation in educational theories and practices. This program is conducted jointly with the MVED program, with students enrolled in MVED courses.

### Enrollment Status as Determined by Credit Hours

Full-time status as a CVEd student is seven (7) graduate credits in a Fall or Spring semester. Part-time status is anything fewer than 7 hours. Students may alternate between full- and part-time enrollment. Summer session courses may be available but are not guaranteed.

The CVEd program is not eligible for financial aid, regardless of credit hour load.

### Attendance

Graduate students in the CVEd program have online courses and are expected to follow the online attendance and participation policies of the program in which they are registered.

### Maximum Timeframe for Program Completion

Full-time students (2-3 courses per semester) can complete their studies in one year. Part-time students must complete all requirements within two years after initial registration.

A request for an extension of graduate program completion requires the approval of the Graduate Council and the LMU-CVM Dean.

The student bears the ultimate responsibility for ensuring completion of all graduation requirements.

## Required Courses

The following courses are required for the Certificate of Veterinary Education Program.

For degree completion, students are also required to take at least one elective from the options listed in the next section.

Item #	Title	Credits
MVE-610	Theories of Learning & Instruction	3.0
MVE-612	Methods for Lectures, Labs, and Clinical Supervision	3.0
MVE-613	Andragogy and the 21st Century Learner	3.0
MVE-614	Assessing Student Learning in Vet Education	3.0

## Elective Courses

Students are required to take at least one of the following courses. Limit one elective per semester.

Item #	Title	Credits
MVE-611	Educational Technology: Applications and Innovations	2.0
MVE-618	Interprofessional Education, International Education, and Diversity	2.0
MVE-619	Student Services & Mentoring Students	3.0
	Total Credits	14-20